**Artificial Intelligence Exercise**

1. Open the file Artificial Intelligence Test.
2. Set the main heading “Artificial Intelligence” to Heading 1 style.
3. Set the sub headings to “British Astrophysicist, Presentation, …” to Heading 2 style.
4. Modify the Heading 2 style so text is coloured red.
5. Insert a page break in front of the sub heading “Wages”
6. Insert a page break (creating a blank page) in front of the main heading “Artificial Intelligence”.
7. Create a Table of Contents on the first page which has been created.
8. Insert a header containing your name in the left section.
9. Insert a footer containing your class code (eg MM1), date and page X of Y in that order.
10. Copy the last paragraph and insert it above the sub heading Wages.
11. Save the file as “AI updated” into your word processing folder.